



## Confederation of Indian Industry

### CII Naoroji Godrej Centre of Manufacturing Excellence

Online Workshop on

# PROJECT MANAGEMENT: PLANNING

22 – 23 October 2020 : 02.00pm to 06.00pm

#### CONTEXT:

This course is designed with the objective of helping participants gain in-depth knowledge of project management – planning - concepts and their real-life application. The course includes contemporary and real-life project management issues and approaches. The course contents are aligned with global best practices as per PMI (Project Management Institute).

#### LEARNING OBJECTIVES

- ✓ Get acquainted with the critical project management deliverables, tool and techniques like, Project Charter, Project Management Plan, Work Breakdown Structure (WBS), PERT/CPM etc.
- ✓ Learn through virtual classroom discussions with participants from various projects with varied experiences
- ✓ Learn project management concepts from real life examples from the faculty guide and other participants
- ✓ Apply new found knowledge in the class on case studies in teams

#### CONTENTS:

- Hindrances & Opportunities in Project Management
- Foundational Elements of Project Management
  - Differences- Project vs. Program vs. Portfolio
  - The Operational cycle (Classwork)
- How environment affects Project Management
  - Enterprise Environmental Factors
  - Types of Organization Structure & Project Management
  - Organizational Process Assets
- Project Manager's role
  - Competencies & skills
  - Managing Integration in Project Management
- Process Groups for Project Management
  - Initiating
  - Planning
  - Executing
  - Monitoring & Control
  - Closing
- Knowledge areas of Project Management
- Project Management in action
- Initiating a Project
  - Project Charter
  - Feasibility Analysis: Go/No-Go
  - Identifying Stakeholders (Classwork: Stakeholder Analysis)
- Planning a Project
  - Project Management Plan
  - Project Stakeholder Management
  - Project Scope Management
    - Collect Requirements
    - Define Scope (Classwork: Project Scope statement)
    - Create WBS (Classwork: Work Breakdown Structure)
  - Project Schedule Management
    - Estimation
    - Develop Schedule (Classwork: Network Diagram)
  - Project Cost Management
    - Estimate costs
    - Project Budget (Classwork: Determine budget)
  - Project Quality Management

- Quality Management supporting Tools
- Project Resource Management
  - Estimation
- Project Communication Management
  - Communication requirements
- Project Risk Management
  - Understanding Risk approach
  - Identify Risks
  - Perform Risk Analysis
  - Plan Risk responses
- Project Procurement Management

**WHO SHOULD ATTEND:**

Project Managers, Project Leaders, PMO Managers and all other personnel involved in project planning and execution from all business sectors

**FACULTY:**

Shweta Pandit is a dynamic and result oriented professional with 13+ years of experience. She is a course designer, mentor and trainer for PMI-NGO Project Management course. She was associated previously with Bank of America Merrill Lynch - Assistant Vice President responsible for implementing technology solutions for wealth management business and related Project Deliveries. She has hands-on experience in project management activities including scoping, estimation, finalize technical / functional specification, resource administration and quality management. Skilled in SDLC, Agile, Waterfall, ITIL, PMP and other management methodologies resulting in more effective customized governance solution strategy. Shweta has Excellent communication, people management, analytical and co-ordination skills with ability to take holistic approach in resolving issues

**MODE OF DELIVERY & SCHEDULE :**

**Mode of Delivery** – Online through Microsoft Teams platform

**Schedule** : 22 – 23 October 2020 - 02.00Pm to 06.00pm

**PARTICIPATION FEES** (on non-residential basis)

Type of Organisation	Fees per Participant
CII Members (Large and Medium)	Rs.6,000/- (+ 18% GST)
CII SSI Members	Rs.5,000/- (+18% GST)
Non Member Companies	Rs.7,000/- (+18% GST)

**SPECIAL DISCOUNT:**

10% on 3 or more nominations from an organization.

**Participation fees is non-refundable/ non-adjustable against any other programme of CII, but change in nomination(s) is accepted.**

**Registration:** Prior registration for participation by the sponsoring companies is necessary.

**Kindly click on the below given link for online registration –**

<http://www.cii.in/OnlineRegistration.aspx?Event ID=E000052280>

**FOR MORE DETAILS PLEASE CONTACT:**

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